**SEPA Students Contribution Statement (Who Did What?)**

As you are to be individually assessed it is necessary to ensure your marker understands your individual contribution.

This document is to demonstrate who was responsible for each piece or contribution to each piece of work in your project.

The details of this document must reconcile with your project documents, your work logs, peer reviews and meeting minutes.

The following is a template to present and must be signed by all team members.

|  |  |
| --- | --- |
| Project Title: | |
| Team Member | Activity (these are suggestions of the ways you may have contributed. There may be others and some may not be applicable).  You may also add comments to further explain your contribution or partial contribution to an activity. |
| Team Member 1 Photo  Name  Student No | Documents  Sections  Page Nos.  Software Development  Details  Design  Details  Research  Details  Networks  Details  Project Management  Details  Meetings  Details  Testing  Details  Presentation  Details  Manuals  Details  Deployment  Details  Other  Details |

|  |  |
| --- | --- |
| Team Member 2 Photo  Name  Student No. |  |

Continue… for all team members

I declare this is an accurate description of team contributions of the team members

|  |  |  |
| --- | --- | --- |
| Team Member Name | Signature | Date |
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